

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

March 4-6, 1954

For the confidential information
of the Board of Trustee

The March meeting of the Board of Trustees convened at 10 a.m. on March 4, with the following members present: Simpson, Sullivan, Hansen, Patterson, Brough, Newton, and McIntire and, ex-officio, Humphrey. Absent were: McCracken, Reed, Peck, and Chamberlain and, ex-officio, Rogers and Stolt. Mr. Chamberlain joined the meeting at 10:40 a.m.

President Humphrey informed the Board that Mr. Peck would be absent from the meeting as a result of the recent passing of his father. Mr. Hansen moved, Mrs. Patterson seconded, and it was carried that the following resolution be adopted:

WHEREAS news has reached the Board of Trustees of the untimely death of Mr. LeRoy E. Peck, Sr., father of Mr. Roy Peck, a member of the Board, and

WHEREAS the deceased was a very able man and made many worthwhile contributions to his community, his county, and his state; therefore, be it

RESOLVED that the Board of Trustees express its deep sympathy to Mr. Roy Peck and to other members of the family, and that the Secretary be directed to send a copy of this resolution to Mr. Peck.

Mr. Brough moved that the minutes of the January 22-23 meeting of the Board of Trustees be approved as written. Mr. Hansen seconded the motion and it was carried.

Mr. Simpson announced that, in the absence of Mr. McCracken, he was asking Mr. Sullivan to serve with Mr. Hansen and himself as Trustee members of the Committee on Honorary Degrees. The meeting of the Committee was set for 1:00 p.m. on Friday, March 5.

Mr. Hansen moved, Mr. Sullivan seconded, and it was carried that the following appointments recommended by President Humphrey be approved:

RESOLUTION ON DEATH
OF MR. LEROY PECK

APPROVAL OF MINUTES

MEETING OF COMMITTEE
ON HONORARY DEGREES

APPOINTMENTS

1. Dr. William F. Spencer as Assistant Professor of Agronomy, Assistant Agronomist, and Soil Scientist, effective March 1, 1954, at a salary rate of \$5,810 on a twelve-month basis (to be financed jointly by the University of Wyoming and the Bureau of Plant Industry).

Spencer

2. Miss Barbara J. Manthey as Instructor in Home Economics, effective June 10, 1954, at a salary rate of \$5,208 on a twelve-month basis.

Manthey

3. Dr. Frederick J. Bueche as Assistant Professor of Physics, effective September 1, 1954, at a salary rate of \$4,956 for the academic year 1954-55.

Bueche

President Humphrey announced the resignation of Mr. W. E. Daniels, Professor of Accounting and Head of the Department of Accounting, effective August 31, 1954, because of ill health. Mr. Hansen moved that President Humphrey be authorized to write Mr. Daniels a letter informing him that the Board accepted his resignation with a feeling of deep regret and of sincere appreciation for his many fine contributions to the University through his long tenure as a member of the Faculty. Mr. Jones seconded the motion and it was carried.

RESIGNATION

Daniels

1. Department of Accounting. Mr. Sullivan moved that the Board approve the appointment of Dr. Jean F. Messer as Head of the Department of Accounting, effective September 1, 1954. Mr. Brough seconded the motion and it was carried.

DEPARTMENT HEADS,
COLLEGE OF COMMERCE
AND INDUSTRY

Accounting

2. Department of Business Administration. Mr. Newton moved that the Board approve the appointment of Mr. O. D. Turner as Acting Head of the Department of Business Administration, effective September 1, 1954. Mr. Sullivan seconded the motion and it was carried.

Business Administration

Mr. Sullivan moved, Mr. Brough seconded, and it was carried that the following requests for leave of absence be approved:

1. Dr. H. S. Willard, Professor of Animal Production, an extension of his leave of absence without pay to July 1, 1955, to permit him to complete his assignment from the Middle East Division, Office of Foreign Agricultural Relations, U. S. Department of Agriculture, to serve a two-year period in Jordan.

2. Miss Dorothy Lou MacMillan, Assistant Professor of Health and Physical Education for Women, a sabbatical leave for the academic year 1954-55 to permit her to do graduate work, either at the University of Oregon or at the University of California in Los Angeles.

3. Mr. Hansen moved that the Board deny without prejudice the request of Dr. Roman J. Verhaalen, Assistant Professor of Educational Administration and Director of Community Service, that his leave without pay (granted because the Legislature failed to appropriate money for his Department) be extended through the fiscal year 1954-55. Mr. Sullivan seconded the motion and it was carried.

1. Curriculum Committee. Mr. Sullivan moved that an appropriation of \$700 be authorized for the purpose of employing a clerk for the Curriculum Committee for the remainder of the fiscal year 1953-54 (\$175 a month, March 1 through June 30). Mr. Jones seconded the motion and it was carried.

2. Chemistry Institute. In connection with his request for an appropriation of \$1,000 to pay the salary of Dr. E. R. Schierz for serving as Associate Director of the Chemistry Institute for college and university teachers, to be held on the campus of the University during the summer of 1954, and for other incidental expenses of the Institute, Dr.

LEAVES OF ABSENCE

Willard

MacMillan

Verhaalen

BUDGET CHANGES

Curriculum Committee

Chemistry Institute

Humphrey informed the Board that the Fund for the Advancement of Education wished to give the University a grant for conducting a similar institute for high school teachers. After some discussion, Mr. McIntire moved that the appropriation of \$1,000 be authorized. Mr. Brough seconded the motion and it was carried.

3. Dairy Farm. President Humphrey presented a request that 75 per cent of the estimated architects' fees for the Dairy Farm buildings, or \$4,475.76, be made available at this time as an appropriation from the University Building Excess Royalties Fund. He stated that the Business Manager had received a statement from Hitchcock and Hitchcock for 25 per cent of the estimated fee or \$1,491.92, covering preliminary drawings for the Dairy Farm buildings. After some discussion, Mr. McIntire moved that the Board authorize an appropriation of 25 per cent of the fee, \$1,491.92, at this time, the remainder to be appropriated at such time as it becomes payable. Mr. Sullivan seconded the motion and it was carried.

Dairy Farm

4. Service Building. Dr. Humphrey stated that the amount of \$301,088.89 has been credited to the Federal Royalties Fund, and he recommended the appropriation of \$138,000 toward the cost of Unit II of the Service Building (the total cost of which, by previous action of the Board, would be \$180,000 including architects' fees). He added that the remainder of the cost of the structure, \$42,000, had been included in the 1954-55 budget requests. Mr. Sullivan moved that the appropriation be authorized. Mr. McIntire seconded the motion and it was carried.

Service Building

The Trustees gave consideration next to a list of employees who, on July 1, 1954, will have reached the age of sixty-five or over. Dr. Humphrey presented letters from the Business Manager, the Superintendent

RETIREMENT OF EMPLOYEES SIXTY-FIVE YEARS OF AGE AND OLDER

of Buildings and Grounds, and the Director of the Food Service requesting that employees listed in their divisions be retained for the year 1954-55. He stated that there were two on the list who would have reached the age of seventy by July 1, 1954 — Ella Maxwell and Elizabeth Hughes — and that they would automatically be retired.

The Board adjourned at 12:00 o'clock and reassembled at 2:00 p.m., with Miss Stolt present in addition to those who were present for the morning session.

The question of retirement for Mr. Fay E. Smith was brought up when the Board reassembled, and after a full discussion Mr. McIntire moved that Mr. Smith be retired on July 1, 1954. Mr. Newton seconded the motion and it was unanimously carried.

The case of Miss Agnes Gunderson was next considered. It was moved by Mr. Sullivan, seconded by Mr. Hansen, and carried that Miss Gunderson be retired on September 1, 1954. It was decided that all those listed, with the exception of the two who have reached age seventy and the two whom the Board voted to retire, would be permitted to remain on the staff for 1954-55.

President Simpson stated that he felt there was need for some definite policy to be followed by Board members in replying to communications they received concerning University matters. He pointed out that it was not good public relations for the University to have one Trustee give one reply and another Trustee some different reply to the same letter. As an example, he mentioned recent correspondence which had been addressed to all Trustees regarding the Winger Process Milk, on which research had been done by the Agricultural Research Chemistry Department of the University.

POLICY ON REPLYING
TO COMMUNICATIONS
ADDRESSED TO BOARD
MEMBERS

After some discussion, Mr. Hansen moved that it be the policy of the Board in replying to letters directed to the several Board members to state that the matter would be referred to the President of the University for transmittal to the appropriate department on the campus or for presentation to the Board of Trustees at the next meeting. Mrs. Patterson seconded the motion and it was carried. President Humphrey was directed to send letters to all Trustees calling their special attention to this policy.

Dr. Humphrey presented for consideration by the Trustees a motion approved by the Faculty requesting that, after a certain number of years or after payment of a certain amount of dues, Faculty members be considered life members of the Wyoming Union without additional payment of dues. President Humphrey stated that the amount received from Faculty dues was not very great and that the loss of revenue which would result from approval of the Faculty's request would not seriously affect the operation of the Union. Mr. Sullivan then moved that the recommendation of the Faculty be approved and that Faculty members be considered life members of the Wyoming Union after paying dues for fifteen years. Mr. Hansen seconded the motion and it was carried.

Mr. Sullivan moved that the Board authorize a change in the location of the Nelson Memorial Garden from the original site directly south of the Library to the sunken garden area near the southwest corner of the campus, as requested by Mrs. Nelson and recommended by President Humphrey. Mrs. Patterson seconded the motion and it was carried.

Dr. Humphrey stated that one additional change needed to be made in the Regulations of the Board of Trustees as a result of the change from

WYOMING UNION DUES

NELSON MEMORIAL
GARDEN

CHANGE IN REGULATIONS
SEMESTER VS. QUARTER
SYSTEM

the quarter to the semester system. He recommended that Regulation 13-5.1 (c) be changed to read as follows:

(c). In the case of faculty members with academic rank, the policies of the Board with respect to the period of annual service shall be as follows: The normal period of annual service for full-time members of the University Faculty shall be two semesters of the University year with full loads of University service in one or more of the activities named by paragraph (g) of this section. Variations from this normal period, upon recommendation of the Dean concerned and of the President, will be permitted.

Mrs. Patterson moved that the proposed change be approved. Mr. Sullivan seconded the motion and it was carried.

The Trustees considered next the Regulations of the College of Pharmacy, which President Humphrey stated had been approved by the Committee on Regulations as being consistent with the By-Laws and Regulations of the Board of Trustees and not in conflict with those of any other organizations. Mr. Sullivan moved that the proposed Regulations be approved. Mrs. Patterson seconded the motion and it was carried.

Dr. Humphrey recommended approval of the proposed salary budget of the 1954 Summer School, totaling \$84,137.05. After some discussion, it was moved by Mr. Jones that the proposed budget be approved. The motion was seconded by Mr. Sullivan and carried.

President Humphrey read to the Trustees a statement of University regulations with regard to tenure and promotion and then presented recommendations which had been made by the appropriate department heads and deans for continuing tenure and/or promotion and which had been approved by the President's Advisory Committee and the President. He stated that it should be understood in approving continuing tenure for faculty members of the various community colleges that there is no obligation on the

REGULATIONS, COLLEGE
OF PHARMACY

1954 SUMMER SCHOOL
SALARY BUDGET

CONTINUING TENURE

part of the University to provide employment on the University campus if for any reason employment is discontinued at the community college.

Adult Education and Community Service. Mr. Hansen moved, Mr. Sullivan seconded, and it was carried that the recommendations with regard to personnel in the Division of Adult Education and Community Service be approved.

Adult Education and Community Service

Adult Education and Community Service

| <u>Name</u> | <u>Title</u> | <u>Recommendation</u> |
|-----------------|---|---|
| Alford, John D. | Instr. and Head, Corres. Study and Audio-Visual Depts. | Promotion to Asst. Prof. to take effect if Mr. Alford receives Ed.D. degree by September 1, 1954. |
| Snarr, Otto W. | Instr. in Adult Educ. and Com. Serv; Super. of Exten. Classes | Continuing tenure and promotion to Asst. Prof. |

NORTHERN WYOMING COMMUNITY COLLEGE. Mr. Newton moved, Mr. Brough seconded, and it was carried that the recommendations with regard to personnel at the Northern Wyoming Community College be approved.

NORTHERN WYOMING COMMUNITY COLLEGE

NORTHERN WYOMING COMMUNITY COLLEGE

| | | |
|--------------------|--------------------------|--------------------------|
| Coffin, Louis Q. | Instr. in Polit. Science | Promotion to Asst. Prof. |
| McClain, Mrs. Ione | Instr. in Library | Promotion to Asst. Prof. |

NORTHWEST COMMUNITY COLLEGE. Mr. Jones moved, Mr. Sullivan seconded, and it was carried that the recommendations with regard to personnel at the Northwest Community College be approved.

NORTHWEST COMMUNITY COLLEGE

NORTHWEST COMMUNITY COLLEGE

| | | |
|----------------------|--|--------------------------|
| Christensen, J. E. | Instr. in Speech & Dramatics; Director | Promotion to Asst. Prof. |
| Foster, E.M. | Instr. in Educ. | Promotion to Asst. Prof. |
| Valenta, Jerry L. | Instr. in Commerce | Continuing tenure |
| Wolsborn, Herbert A. | Instr. in Math. | Continuing tenure |

SOUTHEAST CENTER. Mr. Chamberlain moved, Mrs. Patterson seconded, and it was carried that the recommendations with regard to personnel in the Southeast Center be approved.

SOUTHEAST CENTER

SOUTHEAST CENTER

| | | |
|-------------------|--|---|
| Conger, Albert C. | Instr. in Adult Educ. & Com. Serv.; Director | Continuing tenure and promotion to Asst.Prof. |
| Dighera, James A. | Instr. in English | Continuing tenure and promotion to Asst.Prof. |

College of Agriculture. Mr. Sullivan moved, Mrs. Patterson seconded, and it was carried that the recommendations with regard to personnel in the College of Agriculture be approved.

College of Agriculture

College of Agriculture

| <u>Name</u> | <u>Title</u> | <u>Recommendation</u> |
|-----------------------|---|---|
| Benn, Harold W. | Assoc. Prof.; Asst. Dean, Coll. of Agric. | Continuing tenure |
| DeFoliart, Gene R. | Asst. Prof. of Entom. & Asst. Entomologist | Continuing tenure |
| Pfadt, Robert E. | Assoc. Prof. & Assoc. Entom.; Head, Dept. Entom. and Parasit. | Promotion to Professor and Entomologist |
| Robertstad, Gordon W. | Instr. in Vet. Sci. & Bact.; Research Asst. | Continuing tenure |

College of Education. Mrs. Patterson moved, Mr. Sullivan seconded, and it was carried that the recommendations with regard to personnel in the College of Education be approved.

College of Education

College of Education

| <u>Name</u> | <u>Title</u> | <u>Recommendation</u> |
|---------------------|---|---|
| Bearley, William L. | Instr. in Health & P.E. for Men | Promotion to Assoc.Prof. |
| Bragg, Louis A. | Assoc. Prof. of Ed.; Principal, Univ. H.S. | Promotion to Professor |
| Cottle, Eugene | Asst. Prof. of Social Studies Education | Promotion to Assoc.Prof. |
| Lantz, Everett D. | Asst. Prof. of Health & P.E. for Men; Wrestling Coach | Promotion to Assoc. Prof. to be effective when he receives Ed.D. degree |
| Schunk, Bernadene | Asst. Prof. of Elem. Educ. (1st Grade) | Promotion to Assoc.Prof. effective Sept. 1,1954, if she receives Ed.D. degree by that time |

College of Engineering. Mr. Brough moved, Mrs. Patterson seconded, and it was carried that the recommendations with regard to personnel in the College of Engineering be approved.

College of Engineer-
ing

College of Engineering

| <u>Name</u> | <u>Title</u> | <u>Recommendation</u> |
|--------------------|--------------------------------------|--------------------------|
| Fitch, Edwin H. | Instr. in Gen. Engin. | Promotion to Asst.Prof. |
| Morgan, N. D., Jr. | Assoc. Prof. of Civil Engineering | Promotion to Professor |
| Simons, Daryl B. | Asst. Prof. of Civil Engineering | Promotion to Assoc.Prof. |

College of Law. Mr. Sullivan moved, Mr. Newton seconded, and it was carried that the recommendation with regard to a faculty member in the College of Law be approved.

College of Law

College of Law

| <u>Name</u> | <u>Title</u> | <u>Recommendation</u> |
|----------------|---------------------|------------------------|
| Rames, John O. | Assoc. Prof. of Law | Promotion to Professor |

College of Liberal Arts. Mr. Brough moved, Mr. Sullivan seconded, and it was carried that the recommendations with regard to personnel in the College of Liberal Arts be approved.

College of Liberal Arts

College of Liberal Arts

| <u>Name</u> | <u>Title</u> | <u>Recommendation</u> |
|------------------------|------------------------------------|---------------------------|
| Denniston, R. H. | Assoc. Prof. of Zool. & Physiology | Promotion to Professor |
| Mulloy, William T. | Asst. Prof. of Sociol. | Promotion to Assoc. Prof. |
| Parker, Charles M. | Instr. in Speech | Promotion to Asst. Prof. |
| Raulins, Rebecca | Instr. in Chemistry | Promotion to Asst. Prof. |
| Rhoads, Sara J. | Asst. Prof. of Chem. | Promotion to Assoc. Prof. |
| Seltenrich, Charles P. | Asst. Prof. of Music | Continuing tenure |
| Steckel, William R. | Asst. Prof. of History | Promotion to Assoc. Prof. |
| Thomas, Glyn N. | Asst. Prof. of English | Continuing tenure |

Student Personnel and Guidance. Mr. Sullivan moved, Mrs. Patterson seconded, and it was carried that the recommendations with regard to personnel in the Division of Student Personnel and Guidance be approved.

Student Personnel and Guidance

Student Personnel and Guidance

| <u>Name</u> | <u>Title</u> | <u>Recommendation</u> |
|-----------------|--|--|
| Hendrix, O. R. | Assoc. Prof.; Director of Stu. Pers. & Guid. | Promotion to Professor |
| Thompson, C. H. | Asst. Prof.; Head, Testing Service | Promotion to Assoc. Prof. to take effect if he receives Ed.D. degree by Sept. 1, 1954. |

Consideration was next given to the lists of faculty members recommended for continuation on probationary tenure. President Humphrey reminded the Trustees that in approving faculty of the various community colleges they should make it clearly understood that the University is under no obligation to provide employment on the Laramie campus for any

PROBATIONARY TENURE

community college faculty member whose employment may be discontinued, and that the University is under no obligation to pay salaries of any community college employee when funds are not available in the Deposit Liability Fund of that institution.

Mr. Brough moved, Mr. Sullivan seconded, and it was carried that the recommendations in respect to Faculty members to be continued on probationary tenure be approved.

Adult Education and Community Service

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> |
|---|-------------------|------------------------|-------------|
| <u>NORTHERN WYOMING COMMUNITY COLLEGE</u> | | | |
| Anderson, Mrs. Roberta | Commerce | Instructor | 2nd |
| Baxter, H. F. | Chemistry | Instructor | 3rd |
| Bulpitt, Mildred B. | English | Instructor | 2nd |
| Goodman, John O. | Education | Professor; Director | 1st |
| Klinckmann, Evelyn | Zoology | Instructor | 3rd |
| Martinsen, R. I. | Art | Instructor | 2nd |
| <u>NORTHWEST COMMUNITY COLLEGE</u> | | | |
| Barker, Jack | Phys. Educ. | Instructor | 1st |
| Fetters, S. F. | English | Instructor | 1st |
| Mikesell, O. H. | Agriculture | Instructor | 2nd |
| Perkins, G. F. | Music | Instructor | 2nd |
| <u>SOUTHEAST CENTER</u> | | | |
| Bragg, William | History | Instructor | 1st |
| Moseley, L. B. | Agriculture | Instructor | 2nd |

Adult Education and
Community Service

NORTHERN WYOMING
COMMUNITY COLLEGE

NORTHWEST COMMUN-
ITY COLLEGE

SOUTHEAST CENTER

| <u>College of Agriculture</u> | | | | <u>College of Agriculture</u> |
|-------------------------------|-------------------------------|---|-------------|-------------------------------|
| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> | |
| Botkin, Merwin P. | Anim. Prod. | Asst. Prof.; Asst. Anim. Husbandman | 2nd | |
| Gilden, Robert O. | Agric. Exten. | Asst. Prof. in 3rd Exten.; Exten. Agric. Engineer | | |
| Glenn, Marldon W. | Vet. Sci. and Bacteriology | Asst. Prof.; Asst. Veter- inarian | 1st | |
| Mellor, Jesse L. | Agronomy | Asst. Prof.; Asst. Agrono- mist | 1st | |
| Oller, Gladys H. | Agric. Exten. | Asst. Prof. in 2nd Exten.; Assoc. State Club Ldr. | 2nd | |
| Payne, Irene R. | Agric. Res. Chem. | Instructor; Service Chemist | 3rd | |
| Pfeifer, Robert P. | Agronomy | Asst. Prof.; Asst. Agrono- mist | 2nd | |
| Slater, Irvin W. | Agric. Exten. | Asst. Prof. in 2nd Exten.; Exten. Dairyman | 2nd | |
| Stratton, Paul O. | Anim. Prod. | Asst. Prof.; Asst. Anim. Husbandman | 2nd | |
| Stroble, Charles P. | Anim. Prod. | Asst. Prof.; Asst. Anim. Husbandman | 1st | |
| Tompkin, J. Robert | Agric. Econ. | Asst. Prof. Asst. Agric. Economist | 3rd | |
| Tucker, James O. | Vet. Sci. and Bacteriology | Assoc. Prof.; Assoc. Vet.; Head, Dept. | 1st | |
| Vaughn, John R. | Agronomy | Prof. of Plant Pathology; Plant Path- ologist | 1st | |

College of Commerce and Industry

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> |
|---------------------|-------------------|--------------|-------------|
| Bruce, Mrs. Nina J. | Secre. Science | Instructor | 1st |
| Chastain, J. J. | Bus. Admin. | Instructor | 2nd |
| Turner, O. D. | Bus. Admin. | Assoc.Prof. | 1st |

College of Commerce and IndustryCollege of Education

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> |
|---------------------|-------------------|---|-------------|
| Eads, Mrs. Esther | Secun. Educ. | Instr.in Math. & Eng. Educ. | 1st |
| Jay, Kenneth L. | Secun. Educ. | Instr. in English Ed. | 1st |
| Waterman, C. Robert | Second. Educ. | Instr. in Music Educ. | 1st |
| Yule, Marion | Voc. Educ. | Asst. Prof. & Teacher Trainer Home Econ. Educ. | 1st |

College of EducationCollege of Engineering

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> |
|---------------------|----------------------|-------------------------------|-------------|
| Arnold, Robert C. | General Engin. | Instructor | 1st |
| Lamb, Donald R. | Civil & Archi.Engin. | Instructor | 1st |
| Law, Ralph D. | N.R.R.I. | Asst. Prof.; Petr.Res.Chem. | 2nd |
| Prostel, Edward | N.R.R.I. | Asst. Prof.; Coal Res. Engin. | 2nd |
| Stevens, Raymond F. | N.R.R.I. | Instr.; Chem. | 3rd |

College of EngineeringCollege of Law

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> |
|--------------------|-------------------|--------------|-------------|
| Bloomenthal, H. S. | Law | Asst. Prof. | 2nd |

College of Law

College of Liberal Arts

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> |
|------------------------|---------------------|--------------|-------------|
| Beall, Charles P. | Polit. Science | Asst. Prof. | 2nd |
| Bessey, Robert J. | Physics | Asst. Prof. | 1st |
| Bulgrin, Vernon C. | Chemistry | Instructor | 1st |
| Cor, Laurence W. | Mod. & Class. Lang. | Instructor | 1st |
| Douglas, John E. | Chemistry | Instructor | 2nd |
| Ford, Minnie B. | Nursing | Asst. Prof. | 2nd |
| Goodman, J. Stuart | English | Instructor | 4th |
| Grueter, Tresa M. | Nursing | Asst. Prof. | 1st |
| Houston, Robert S. | Geology | Instructor | 1st |
| Kuhn, W. E. | Econ. & Sociology | Asst. Prof. | 2nd |
| Mack, Warren A. | Journalism | Instructor | 1st |
| Maurer, John E. | Chemistry | Asst. Prof. | 1st |
| Muller, Burton H. | Physics | Asst. Prof. | 1st |
| Smith, Mrs. Barbara J. | Nursing | Asst. Prof. | 1st |
| Tupper, Dorothy E. | Nursing | Instructor | 2nd |

College of Pharmacy

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> |
|---------------------|-----------------------|--------------|-------------|
| Johnson, William E. | Pharmacy | Instructor | 1st |
| Parkinson, Ramona | Pharmaceutical Admin. | Asst. Prof. | 1st |

Library

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> |
|------------------|-------------------|--|-------------|
| Krakel, Dean | Archives | Instructor; Archivist | 2nd |
| Miller, Margaret | Circulation | Instructor; Head, Circulation Dept. | 2nd |

College of Liberal ArtsCollege of PharmacyLibrary

Student Personnel and Guidance

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Year</u> |
|--------------|--------------------------------------|--|-------------|
| Carey, M. G. | Stu. Employment & Vets. Relations | Instructor; Super. of Stu. Employ. & Vet. Relations | 1st |

President Humphrey presented a list of Faculty members who did not belong in either of the first two groups mentioned but for whom special recommendation had been made. Mr. Hansen moved, Mrs. Patterson seconded, and it was carried that the recommendations be approved.

College of Agriculture

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Recommendation</u> |
|-------------------|-------------------|-------------------------------|--|
| Arnold, Gordon | Agronomy | Supply Instr. & Res. Asst. | Retained on supply basis for 1954-55 |
| Bauman, Mrs. B. | Home Econ. | Supply Asst. Professor | Emergency apptmt. not to be renewed |
| Fox, Jarry | Agronomy | Supply Instr. & Res. Asst. | Retained on supply basis for 1954-55 |
| Hunt, Harold | Range Mgt. | Supply Instr. | One-year apptmt. not to be renewed |
| Larsen, John T. | Wool | Instructor | Released June 30, 1954 because of budget reductions |
| Margerum, E. P. | Anim. Prod. | Asst. Prof. | Released June 30, 1954, because of budget reductions |
| Moncur, Earl | Agric. Econ. | Supply Instr. & Res. Asst. | Supply apptmt. not to be renewed |
| Roehrkasse, Glenn | Agric. Econ. | Instructor | Released June 30, 1954, because of budget reductions |
| Thomas, William | Anim. Prod. | Supply Instr. & Res. Asst. | Retained on supply basis for 1954-55 |

Student Personnel and GuidanceSPECIAL CASESCollege of Agriculture

College of Commerce and Industry

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Recommendation</u> |
|------------------|-------------------|--------------|--|
| Hussey, Virginia | Secre. Science | Instructor | Resigned at end of contract to seek position nearer her home |

College of Commerce and IndustryCollege of Education

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Recommendation</u> |
|----------------|-----------------------------------|--|--|
| Dolan, J.P. | Guidance | Asst. Prof.; Coach & Teacher Trainer in P.E., Univ. H. S. | Resigned at end of present contract |
| Frinsko, Wm. | Elemen. Educ. | Supply Instr. (4th Grade) | Retained as Supply Instr. for 1954-55 (Olson replacement) |
| Johnson, Doris | Health & P.E. for Women | Supply Instr. | One-year apptmt. not to be renewed |
| Ofchus, Leon | Elem. Educ. | Supply Instr. (6th Grade) | Retained as Supply Instr. if position available |
| Ruebel, Roy F. | Bureau of Educ. Res. & Service | Asst. Prof. Act. Director | Released Aug. 31, 1954; reorganization of College eliminates position held by Mr. Ruebel |

College of EducationCollege of Engineering

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Recommendation</u> |
|-----------------------|-------------------------------|----------------------------|--|
| Eichelberger, R.L. | N.R.R.I. | Instructor; Chemist | Released March 31, 1954; employed on Ordnance project; funds exhausted |
| Hill, John M. | Civil & Archi. Engineering | Part-time Supply Instr. | Continuation on probationary tenure |

College of EngineeringLibrary

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Recommendation</u> |
|------------------|-------------------|--------------|-------------------------------------|
| Mason, Ellsworth | Cataloging | Asst. Catal. | Released at end of present contract |

Library

College of Liberal Arts

| <u>Name</u> | <u>Department</u> | <u>Title</u> | <u>Recommendation</u> |
|------------------|-------------------|---------------|--|
| Bresson, Amel L. | Chemistry | Supply Instr. | Continued on staff as Supply Instr. for 1954-55 |
| Evans, Richard | Art | Supply Instr. | Continued on staff as Supply Instr. for 1954-55 (Bolo-towsky replacement) |
| Francis, Tom E. | English | Supply Instr. | Placed on regular appointment as Instr. in English |
| Grey, Donald | Physics | Instructor | Resigned at end of contract to work on Ph.D. degree |
| Orth, Melvin F. | English | Instructor | Resigned at end of contract because of necessity for reduction in Eng. staff |
| Ryan, Zelda J. | English | Supply Instr. | One-year apptmt; not to be renewed |

Mr. Sullivan moved, Mr. Brough seconded, and it was carried that contract renewals be approved for the year 1954-55 for members of the Athletic Department staff as follows:

| <u>Name</u> | <u>Title</u> |
|--------------------------|--|
| Daniel, Glenn R. | Athletic Business Manager; Baseball Coach; Instructor |
| Hallock, Wiles | Athletic Publicity Director; Instructor |
| Hicks, Robert B. | Assistant Football Coach; Instructor |
| Howard, Ermel | Freshman Football Coach |
| McCullough, Louis G, Jr. | Assistant Football Coach Instructor |
| Stapleton, George C. | Assistant Football Coach; Instructor |
| Stevens, Wilbur O. | Backfield Coach; Instructor |

College of Liberal ArtsCONTRACT RENEWALS,
ATHLETIC DEPARTMENT

Mr. Brough moved that the Board approve the request of Mr. J. D. Williams, Assistant Professor of Elementary Education and Principal of the University Elementary School, for an extension of his leave without pay to include the fall quarter of the 1954--55 academic year in order that he might complete all requirements for the doctor's degree. Mr. Sullivan seconded the motion and it was carried.

LEAVE OF ABSENCE

Attention was given to a recommendation from the Executive Secretary of the Alumni Association that the ring adopted by the Board of Directors of the Association in 1951 be adopted by the Board of Trustees as the official University ring, the purpose of the request being to curtail the activities of a local jewelry store in selling a ring advertised as the "college graduation ring," and also to help in selling the official ring to undergraduates. Mr. Newton moved that the recommendation of the Secretary of the Alumni Association be approved and the ring in question be adopted as the official University ring. Mr. Jones seconded the motion and it was carried.

OFFICIAL UNIVERSITY
RING

For the information of the Trustees, President Humphrey presented a report from the Business Manager indicating that the new insurance rate, as recently issued by the Mountain States Inspection Bureau, would be .145 per \$100 for fire insurance and .034 for estimated coverage, for a total of .179 on University campus property or an increase of .002 over 1953. The report indicated further that the rate for Science Camp property per \$100 of coverage would be 1.218 for fire insurance and .106 for extended coverage, making a total of 1.324 or a decrease of .175 over 1953. Mr. L. G. Meeboer, Business Manager, was invited into the meeting for an explanation of the increase in rates on University campus property. He

INSURANCE

stated that he did not know the reason for the increase but would secure the information and report to the Board at the next meeting.

President Humphrey presented a resolution which he had received from the Rock Springs Typographical Union and a motion passed by the Wyoming Press Association expressing the desirability of having instruction in practical printing offered by the University. After some discussion, it was decided to defer the question until some future meeting of the Board at which Mr. McCracken and Mr. Peck, the two newspaper publishers on the Board, could be present. Dr. Humphrey was directed to inform the Rock Springs Typographical Union of the Board's appreciation for their interest in the problem and of the plan to give further consideration to the matter at a later meeting of the Board.

Mr. Hansen moved that the Board approve the recommendation of Dr. R. H. Burns, Chairman of the Steamboat Monument Project, that the funds which have been collected for the Project be invested through the University Treasurer. Mr. Sullivan seconded the motion and it was carried.

The meeting adjourned at 5:40 p.m. When the Board reassembled at 9:10 a.m. on March 5, the same members were present as were present for the previous day's session except Mr. Newton.

For the information of the Trustees, President Humphrey presented two sets of criteria for selecting a Dean for the College of Education, one prepared by the Committee of Deans appointed to assist in the selection of a new Dean, and one prepared by the Policy Committee of the College of Education and approved by the Faculty of the College. He stated that he expected to be able to present a recommendation to the Board at the June meeting.

INSTRUCTION IN PRINTING AT UNIVERSITY

STEAMBOAT MONUMENT PROJECT

CRITERIA FOR SELECTING DEAN OF COLLEGE OF EDUCATION

Dr. Humphrey stated that he would like to have the Board give careful consideration during the meeting to some proposals which had been prepared by a number of contractors interested in bidding on apartments for married students on the campus of the University. He called attention to the material contained in the Addendum to his Report outlining the legal problems involved in financing the proposed housing and setting forth the proposed schedule of financing. After some general discussion, it was decided to have the representatives of the interested companies appear before the Board at 9:30 a.m. on Saturday, March 6.

Mr. Forest R. Hall and Mr. Frank J. Trelease, Chairman and Secretary respectively of the Faculty Retirement Committee, were invited into the meeting for an explanation of the Committee's recommendations (prepared at the request of the Board of Trustees) on proposed retirement benefits for employees who elected to join the State Employees Retirement System rather than remain under the Limited Service Plan. Most of the remainder of the morning was spent in considering the cases of the sixteen employees who received reductions in anticipated retirement benefits as a result of the liquidation of the old State Employees Retirement System.

Mr. Hall and Mr. Trelease explained that, while the University is under no legal obligation to provide any additional benefits for the group in question, they felt the University does have a moral obligation to those employees. They recommended that the University make a retirement adjustment for each of the sixteen employees concerned in the amount of the difference between the original liquidation value under the old State Plan and the estimated payment that can now be anticipated from the old State Plan. Mr. Trelease stated that he believed the University could legally

HOUSING FOR MARRIED
STUDENTS

RETIREMENT BENEFITS
FOR EMPLOYEES WHO
JOINED STATE EMPLOY-
EES RETIREMENT SYSTEM

make the adjustment payments by amending the resolution abolishing the Limited Service Plan to take care of the cases in question. He did not feel that the proposal could in any way be considered as a supplementary plan, which would be prohibited under the law, since it covered services already rendered and not services to be rendered. Mr. Hall stated that, if approved, the proposed adjustments would cost some \$100,000 to \$135,000 over a period of thirty-five to forty years.

It was the thought of some of the Trustees that the question should be presented to the Legislature, or at least to the Legislative Interim Committee, before any action was taken, so that legislators would be advised of the University's moral responsibility. It was also the feeling of some Trustees that making adjustments for the particular group in question might bring about requests for adjustments for other individuals or groups in the future.

It was finally decided that the Faculty Retirement Committee should present to the Board at the next meeting a brief showing possible criticism that might arise from approval of the recommendation in question and containing information as to other individuals and groups who might possibly request adjustments in their retirement income. Mr. Hall and Mr. Trelease then left the meeting.

President Humphrey presented the following tabulation of bids which had been received on the Fraternity Park Mall Sprinkling System, the Fraternity Park Mall Lawn, and Landscaping for the Agriculture Building, the Education Building, Men's Residence Hall, Wyoming Hall, and the Law Building.

BIDS ON LANDSCAPING
AND SPRINKLING SYSTEM

Fraternity Park Mall Sprinkling System

| | Base Bid Plastic Pipe 18" Deep | Alternate Galv. Pipe 5' Deep |
|--|--------------------------------------|------------------------------------|
| Renz Plumbing & Heating Co., Laramie, Wyo. | \$ 3,554.00 | \$ 3,570.00 |
| Tracy Plumbing & Heating Co., Laramie, Wyo. | 4,108.00 | 3,924.00 |
| City Plumbing & Heating Co., Laramie, Wyo. | 4,991.00* | 3,616.00 |
| M.S. Lowham Plumbing & Heating Co., Laramie, Wyo. | 4,400.00 | 4,650.00 |
| Marshall Nurseries, Denver, Colo. | 4,090.00 | 4,670.00* |
| Andrew Larson, Denver, Colo. | 4,810.00 | No Bid |
| Rocky Mountain Nurseries, Denver, Colo. | 4,884.00 | No Bid |

*All Copper

Fraternity Park Mall Lawn

| | |
|--|-------------|
| Laramie Floral Shop, Laramie, Wyo. | \$ 3,672.00 |
| Marshall Nurseries, Denver, Colo. | 9,895.00 |
| Andrew Larson, Denver, Colo. | 6,250.00 |
| Fort Collins Nurseries, Ft. Collins, Colo. | 5,800.00 |

Landscaping (Agriculture Building "C", Education Building, Men's Residence Hall, Wyoming Hall, Law Building)

| | |
|--|-------------|
| Laramie Floral Shop, Laramie, Wyo. | \$ 3,967.20 |
| Marshall Nurseries, Denver, Colo. | 4,154.00 |
| Andrew Larson, Denver, Colo. | 3,750.00 |
| Fort Collins Nurseries, Ft. Collins, Colo. | 3,237.00** |
| Rocky Mountain Nurseries, Denver, Colo. | 4,875.00 |

- **1. 20 Southerland junipers to replace 20 Cannarti junipers (Southerland junipers are hardier and do not turn brown in the winter.)
2. Each tree will be planted with one (1) cubic foot of leaf-mold and $\frac{1}{2}$ pound of 4-12-4 fertilizer mixed into soil and put around ball.

After careful consideration of all the bids, it was moved by Mr. McIntire, seconded by Mr. Sullivan and carried that the recommendations of the Superintendent of Buildings and Grounds with regard to acceptance of bids be approved as follows:

Fraternity Park Sprinkling System -- Renz Plumbing and Heating Co.,
Laramie, Wyoming, \$3,570.00
(Alternate bid)

| | |
|---------------------------|--|
| Fraternity Park Mall Lawn | -- Laramie Floral Shop, Laramie, Wyoming, \$3,672.00 |
| Landscaping | -- Fort Collins Nurseries, Fort Collins, Colorado, \$3,237.00 |

The Board adjourned at 12:10 and reassembled at 2:15 p.m., with the same members present as were present for the morning session. Mr. Newton joined the meeting at 4:40 p.m.

First on the afternoon agenda was consideration of the budget requests for 1954-55. Dr. Humphrey called special attention to the comparison for the five principal budget divisions of the proposed expenditures with authorized budgets as of December 18, 1953. He pointed out that the total expenditure proposed for 1954-55, \$4,355,415.39, represented an increase of \$132,015.13 over the budget for 1953-54. Consideration was then given to each college and division separately.

College of Agriculture -- Experiment Station. Mr. Hansen moved that the proposed budget for the College of Agriculture -- Experiment Station, totaling \$409,907.99, be approved as presented. Mr. Sullivan seconded the motion and it was carried.

Mr. L. G. Meeboer, Business Manager, Dr. D. W. Bohmont, Head of the Department of Agronomy, and Mr. E. G. Rudolph, Legal Adviser for the University, were invited into the meeting for a discussion of the proposal for transferring the water rights from a tract of land on the Dairy Farm to a tract of similar size on the Agronomy Farm so that the Agronomy Farm might irrigate the land for use in experimental work in grains and grasses. Mr. Rudolph stated that, in order to accomplish the transfer, it would be necessary to file a petition accompanied by evidence showing the authority

BUDGET FOR 1954-55

College of Agriculture -- Experiment
Station

TRANSFER OF WATER
RIGHTS, AGRONOMY FARM

of the agent acting for the corporation. He proposed the adoption of a resolution to be signed by the Secretary of the Board of Trustees authorizing him to file the necessary petition. After the Trustees were assured that the Dairy Farm had no intention of using the water rights in question and that the proposed transfer had the approval of the Head of the Animal Production Department and the Dean of the College of Agriculture, it was moved by Mr. Hansen, seconded by Mrs. Patterson, and carried that the Board approve the filing of the petition and that the Secretary of the Board be authorized to sign the following resolution on behalf of the Board of Trustees:

RESOLVED that E. George Rudolph be, and he is hereby, authorized and directed to execute and file on behalf of, and in the name of, the Trustees of the University of Wyoming a petition addressed to the State Board of Control for the amendment of certain certificates of appropriation standing in the name of the Pioneer Canal Company so as to exclude from the land described in said certificates certain land owned by the University and to include in said description other land owned by the University but not presently included in the descriptions contained in said certificate. A draft copy of said petition is attached hereto and made a part hereof, but it is understood that the said E. George Rudolph is authorized to make such changes in the form and content of said petition as he determines to be desirable and necessary.

After Mr. Meeboer, Dr. Bohmont, and Mr. Rudolph had left the meeting, the Trustees returned to consideration of the budget requests.

College of Agriculture -- Instruction. Mr. Jones moved that the proposed budget for the College of Agriculture -- Instruction, totaling \$560,684.49, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

College of Commerce and Industry. Mr. Jones moved that the proposed budget for the College of Commerce and Industry, totaling \$78,103.94, be approved as presented. Mr. Brough seconded the motion and it was carried.

BUDGET FOR 1954-55

College of Agriculture -- Instruction

College of Commerce and Industry

College of Education. Mr. Brough moved that the budget for the College of Education, totaling \$285,315.16, be approved with the notation that Miss Agnes Gunderson, Professor of Elementary Education, would be retired as of September 1, 1954. Mrs. Patterson seconded the motion and it was carried.

College of Engineering. Mrs. Patterson moved that the proposed budget for the College of Engineering, totaling \$195,999.80, be approved as presented. Mr. Sullivan seconded the motion and it was carried.

Graduate School. Mr. McIntire moved that the proposed budget for the Graduate School, totaling \$48,287.50, be approved as presented. Mr. Brough seconded the motion and it was carried.

College of Law. Mr. Brough moved that the proposed budget for the College of Law, totaling \$51,245, be approved as presented. Mr. Sullivan seconded the motion and it was carried.

College of Liberal Arts. Mr. Brough moved that the proposed budget for the College of Liberal Arts, totaling \$620,864.35, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

College of Pharmacy. Mrs. Patterson moved that the proposed budget for the College of Pharmacy, totaling \$50,040, be approved as presented. Mr. Brough seconded the motion and it was carried.

Adult Education and Community Service. Mr. Brough moved that the proposed budget for the Division of Adult Education and Community Service, totaling \$76,085.79, be approved as presented. Mr. Sullivan seconded the motion and it was carried.

Library. Mr. Brough moved that the proposed budget for the Library, totaling \$104,953.60, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

College of Education

College of Engineering

Graduate School

College of Law

College of Liberal Arts

College of Pharmacy

Adult Education and Community Service

Library

Biological Research Station. Mr. Sullivan moved that the proposed budget for the Biological Research Station — Jackson Hole, totaling \$2,600, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

Summer Schools. Mr. Sullivan moved that the proposed budget for the Summer Schools, totaling \$103,237.35 (\$99,186.05 for the campus and \$4,050.30 for the University Science Camp) be approved as presented. Mrs. Patterson seconded the motion and it was carried.

President Humphrey stated that if the Board wished to approve the five per cent salary increase included in the budget for the President, it would be necessary to adopt a resolution, similar to the one adopted in 1953, to be attached to and made a part of his contract. Mr. Sullivan moved, Mr. McIntire seconded, and it was carried that the salary increase be approved and that the following resolution be adopted:

WHEREAS the employees of the University of Wyoming received a general salary increase of approximately five per cent for 1954-55, and

WHEREAS the Board of Trustees of the University of Wyoming in 1952 contracted with G. D. Humphrey for a period of ten years to serve as President of the University of Wyoming at a salary of \$14,136 per year and in 1953 authorized an increase in that salary to \$14,844, and

WHEREAS it is the desire of the Board of Trustees that President G. D. Humphrey be given the raise of approximately five per cent given to other employees of the University for 1954-55; now, therefore, be it

RESOLVED that the salary of President G. D. Humphrey for the 1954-55 fiscal year shall be \$15,588; and be it further

RESOLVED that a copy of this resolution be attached to and made a part of his contract.

Biological Research Station

Summer Schools

SALARY INCREASE FOR PRESIDENT

President's Office. Mr. Sullivan then moved that the proposed budget for the President's Office, totaling \$42,778, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

Alumni Relations. Mr. Sullivan moved that the proposed budget for the Department of Alumni Relations, totaling \$18,415, be approved as presented. Mr. Brough seconded the motion and it was carried.

Athletics. Mr. Sullivan moved that the proposed budget for the Department of Athletics, totaling \$121,104, be approved as presented. Mr. Brough seconded the motion and it was carried.

Board of Trustees. Mr. Jones moved that the proposed budget for Board of Trustees, totaling \$18,400, be approved as presented. Mr. McIntire seconded the motion and it was carried.

Dean of Men. Mr. Jones moved that the proposed budget for the Office of the Dean of Men, totaling \$17,700.80, be approved as presented. Mr. Sullivan seconded the motion and it was carried.

Dean of Women. Mr. Jones moved that the proposed budget for the Office of the Dean of Women, totaling \$11,245, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

Land Coordinator. Mr. Sullivan moved that the budget for the Office of the Land Coordinator, totaling \$9,614, be approved tentatively, pending adjustments to be made as a result of the retirement of Mr. Fay E. Smith. Mr. Brough seconded the motion and it was carried.

News Service. Mr. Brough moved that the proposed budget for the News Service, totaling \$11,213, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

Related Student Services. Mr. Chamberlain moved that the proposed budget for the Division of Related Student Services, totaling \$69,704, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

BUDGET FOR 1954-55President's OfficeAlumni RelationsAthleticsBoard of TrusteesDean of MenDean of WomenLand CoordinatorNews ServiceRelated Student Services

Student Health Service. Mrs. Patterson moved that the proposed budget for the Student Health Service, totaling \$45,667, be approved as presented. Mr. Sullivan seconded the motion and it was carried.

Student Personnel and Guidance. Mr. Sullivan moved that the budget for the Division of Student Personnel and Guidance, totaling \$48,060, be approved as presented. Mr. Brough seconded the motion and it was carried.

Studies and Statistics. Mr. Brough moved that the proposed budget for the Division of Studies and Statistics, totaling \$31,910, be approved as presented. Mr. Jones seconded the motion and it was carried.

Business Offices. Mr. Sullivan moved that the proposed budget for the Business Offices, totaling \$112,181, be approved as presented. Mr. Hansen seconded the motion and it was carried.

Buildings and Grounds -- Operations. Mr. Hansen moved that the proposed budget for Buildings and Grounds -- Operations, totaling \$426,720.56, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

Physical Plant Improvements and Additions. Mr. Chamberlain moved that the proposed budget for Physical Plant Improvements and Additions, totaling \$23,911.76, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

R.O.T.C. Mr. Sullivan moved that the proposed budget for R.O.T.C.-- \$7,491 for the Air Force and \$6,801 for the Army -- be approved as presented. Mr. Jones seconded the motion and it was carried.

Union Mail Service. Mr. Chamberlain moved that the proposed budget for the Union Mail Service, totaling \$3,044, be approved as presented. Mr. Hansen seconded the motion and it was carried.

Student Health Service

Student Personnel and Guidance

Studies and Statistics

Business Offices

Buildings and Grounds Operations

Physical Plant Improvements and Additions

R.O.T.C.

Union Main Service

Miscellaneous Accounts. Mr. McIntire moved that the proposed budget for Miscellaneous Accounts, totaling \$146,159.60, be approved as presented. Mr. Brough seconded the motion and it was carried.

President Humphrey presented a report from the Committee on Honorary Degrees recommending that the honorary degree, Doctor of Laws, be proffered to the following men:

Glenn E. Nielson, Cody, Wyoming
J. Elmer Brock, Kaycee, Wyoming
Penimore Chatterton, Arvada, Colorado

He stated that the Committee had voted to carry over for consideration next year the following names:

W. T. Nightingale
Mrs. Susan J. Quealy
G. M. Willson
O. A. Beath

Mr. Sullivan moved that the Board of Trustees approve the recommendations of the Committee. Mr. Hansen seconded the motion and it was carried.

The Board adjourned at 5:30 p.m. and reassembled at 9:40 a.m. on March 6, with the same members present as were present for the previous day's session.

President Humphrey stated that representatives of several companies which had expressed an interest in bidding on the proposed apartments for married students had been invited to appear before the Board, and he asked for a general discussion of procedures to be followed. Mr. McIntire stated that he understood some of the contractors of the state felt they had not been given an opportunity to bid, and that he believed it would be a good idea to tell those who were present that general specifications would be prepared and bids advertised for at a later date. The Trustees were in agreement that the procedure outlined was the correct one to follow.

Miscellaneous
Accounts

HONORARY DEGREES

HOUSING FOR MARRIED
STUDENTS

Representatives of the various companies and of the Wyoming Contractors' Association, Inc. were then invited into the meeting. President Humphrey explained that the University is interested in constructing fifty to sixty units for housing married students on the campus. He stated that the University has sufficient money to pay for the cost of eight to twelve of the units and that the remainder would have to be financed on a plan of lease-rental over a period of twenty to twenty-five years, the units to become the property of the University at the end of that period. He stated that the Board of Trustees had decided to have general specifications prepared, along with a statement of what may be done under Wyoming law in the matter of financing the units. He added that the Buildings and Grounds Committee of the Board (composed of Mr. Jones, Chairman, Mr. Brough, Mr. Chamberlain, Mr. Newton, and Mr. McIntire) would approve the final specifications before they are submitted to the contractors for bids, and that the Board of Trustees would then award the contract to the company it felt offered the best house for the money. The date of March 16 at 9 a.m. was set for the meeting of the Buildings and Grounds Committee to consider the final specifications.

After a number of questions from the contractors present had been answered and the procedure had been thoroughly explained, the Board invited any contractors who wished to do so to appear before the Board, one at a time, to explain their plans. Representatives of the following companies accepted the invitation and appeared to explain the merits of their several plans:

Southern Mill and Manufacturing Company, Tulsa, Oklahoma
Deal Lumber Company, Laramie, Wyoming
Spiegelberg Lumber and Building Company, Laramie, Wyoming
(representative of this Company spoke principally on behalf
of the Wyoming Contractors' Association, Inc.)
Whitmor Home Builders, Tulsa, Oklahoma
Morley-Powers Builders, Cheyenne, Wyoming

After all of the contractors had been heard, President Humphrey stated that there were three points which he thought needed to be given careful consideration: (1) the necessity for working out the legal angles so that there would be no question in the future about the legality of the proposed financing; (2) the question of Legislative reaction if the University develops the proposed project without the knowledge of the Legislature; and (3) the desirability of having the advertising for bids state clearly that the Board has the right to accept a bid other than the low bid if it feels the interests of the University would best be served by doing so. In connection with President Humphrey's second point, Mr. Hansen suggested that the President prepare a rather detailed brief setting forth the need for the housing in question, the proposed method of financing, funds available and source of those funds, the law with regard to use of the funds, etc., sending a copy of the brief to each Trustee.

Mr. Chamberlain raised a question about the matter of financing the houses and stated that he felt the Legislature might seriously object to the University's incurring debts against future state funds. He suggested that the Buildings and Grounds Committee of the Board request a hearing with the Permanent Ways and Means Committee of the Legislature at its meeting in Lander in April.

President Humphrey gave the Trustees copies of a letter he had received from Mr. J. E. Christensen, Director of the Northwest Community College, stating the need for holding a field summer school in Powell during the summer of 1954, and a letter from Dr. C. D. Jayne, Head of the Department of Adult Education at the University, recommending that if the Board approved the holding of a field summer school in Powell,

FIELD SUMMER SCHOOL,
POWELL

the project be a University project rather than a community college project, and that the finances be handled through the University budget. After some discussion, it was moved by Mrs. Patterson, seconded by Mr. Sullivan, and carried that the proposed field summer school at Powell be authorized provided a questionnaire survey proves the need for the school, and that Dr. Jayne's recommendations in respect to direction and financing be approved.

The Board adjourned at 1:00 p.m. and reassembled at 2:30 p.m., with the same members present as were present for the morning session except Mr. Simpson.

Mr. McIntire reported that he had talked with a representative of the Morley-Powers Builders during the noon hour and had learned that under the plan of financing proposed by the Company the University would assume no liability whatever for making payments if it does not receive sufficient funds from rent on the units to make those payments. He explained that failure to make the payments agreed upon merely meant that the University would not receive title to the units as soon as it would if all payments were made on schedule. He stated, also, that if the University had extra funds and wished to do so it could accelerate payments without penalty. He added that he believed this explanation would remove the Legislative objection to which Mr. Chamberlain referred during the morning session.

Building Improvement Fund. Mr. Sullivan moved that the proposed budget for the Building Improvement Fund, totaling \$290,430.21, be approved as presented. Mr. McIntire seconded the motion and it was carried.

HOUSING FOR MARRIED
STUDENTS

BUDGET FOR 1954-55

Building Improvement
Fund

Mr. Chamberlain reported on his meeting with the Legislative Interim Committee to discuss the question of financing the Geology Building. He stated that, while the Committee took no official action on his request, he believed it was the consensus of the Committee that there would be no objection to proceeding on the basis outlined at the January meeting of the Board provided the work schedule corresponds with the receipt of income for the Building Improvement Fund, so that there would always be money on hand to make payments to the contractor as they become due. The Committee had expressed disapproval of the idea of letting a contract for part of the Geology Building at one time and later letting a contract for the remainder of the building, feeling that such a plan would not be economical. On the basis of his talk with the Committee, Mr. Chamberlain stated that he felt it would be safe to advertise for bids to be received in June. President Humphrey then recommended that the President and the Business Manager be authorized to call for bids for construction of the Geology Building to be considered at the June meeting of the Board. Mr. Sullivan moved that the recommendation be approved. Mr. Brough seconded the motion and it was carried.

Following this action, Mr. Chamberlain left the meeting.

The Trustees turned their attention again to the budget requests for 1954-55.

Schools of Nursing. Mrs. Patterson moved that the proposed budget for the Schools of Nursing, totaling \$68,591, be approved as presented. Mr. Brough seconded the motion and it was carried.

Agricultural Substations. Mr. Sullivan moved that the proposed budget for the Agricultural Substations, totaling \$166,810, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

FINANCING GEOLOGY
BUILDING

BUDGET FOR 1954-55

Schools of Nursing

Agricultural Sub-

Agricultural Extension. Mr. Jones moved that the proposed budget for Agricultural Extension, totaling \$480,047.48, be approved as presented.

Mrs. Patterson seconded the motion and it was carried.

Self-Sustaining Accounts. Mr. Sullivan moved that the proposed budgets for the Self-Sustaining Accounts, showing total estimated income of \$1,238,133.30 and total estimated expenditures of \$1,214,405.63, be approved as presented. Mrs. Patterson seconded the motion and it was carried.

President Humphrey reported that he had had a telephone call from Mr. J. A. Marsh of the Union Pacific Railroad Company stating that the Company had received a request from Mr. Daniel DeWald of the DeWald Stone Works in Laramie for a lease on the mineral deposit at the University stone quarry. (The University owns the surface rights of the quarry, and the Union Pacific Railroad Company owns the mineral deposits.) Mr. Marsh stated that the Company was inclined to grant the lease provided the University would be willing to approve an easement to the present University quarry site. Dr. Humphrey stated that, in return for the right of entry, the DeWald Stone Works proposed the following considerations:

1. Reimburse the University for the work performed in stripping the over-burden from the stone deposit.
2. Guarantee access to the quarry by the University for quarrying additional stone in the future.
3. Guarantee to the University that, in the event the quarry is abandoned by the DeWald Stone Works, the quarry will be clean and in as good condition as at present.
4. The availability of the Company's derrick and hoist for loading the stone presently stockpiled at the quarry. This stone can remain at its present location.

After some further discussion of the proposal, it was moved by Mr. Sullivan that for the considerations listed above, the University grant

Agricultural Extension

Self-Sustaining Accounts

STONE QUARRY

to the DeWald Stone Works an easement or right of entry over its property to the present University quarry site for a period of years corresponding with the term of years granted by the Union Pacific Railroad Company to the DeWald Stone Works, but in no event to exceed five years, any further extension of said easement or right of entry to be subject to negotiation on expiration of the time mentioned in the lease; and as a further consideration for the lease, the DeWald Stone Works be required to quarry any stone needed by the University during the period of the lease or any extension thereof at a cost not to exceed \$10.00 per ton, and that the President and the Business Manager be and they are hereby authorized to execute such lease and agreement. Mr. McIntire seconded the motion and it was carried.

It was decided to have the next meeting of the Board on April 17 for consideration of the final plans and specifications for the Geology Building and the bids on housing for married students. The annual meeting of the Board was set for June 4-5.

President Humphrey reported that, because of lack of funds, the cost of the proposed Chi Omega Sorority house had been reduced from \$128,000 to \$70,000.

Dr. Humphrey read a resolution which he had received from a group in Torrington requesting that the Wyoming Dairy Association assume sponsorship of the University basketball broadcasts for the 1954-55 season. Mr. Newton stated that he thought the Association might be interested in sponsoring the games, and he promised to bring the matter to the attention of the Association at the meeting on May 31.

DATE FOR NEXT BOARD
MEETINGS

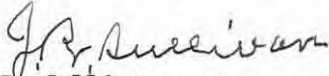
CHI OMEGA SCORORITY
HOUSE

SPONSORSHIP OF UNI-
VERSITY BASKETBALL
BROADCASTS

Dr. Humphrey informed the Trustees that sufficient money remained in the appropriation for the Cooperative Medical Training Program to permit sending three to five students to the Colorado A. & M. School of Veterinary Medicine and two to three students to the University of Oregon School of Dentistry during 1954-55. He stated that the Attorney General had ruled that the money could be used for dental and veterinary students, and that the Wyoming selection committee had also approved the plan. He recommended approval by the Board of Trustees. Mr. Sullivan moved that the proposal be approved. Mr. Jones seconded the motion and it was carried.

The Board adjourned at 5:20 p.m. to meet again on April 17.

Respectfully submitted,


J. F. Sullivan
Secretary

REGIONAL EDUCATION --
DENTISTRY AND VETER-
INARY MEDICINE